



## Waterford Waterway Management District Minutes

**Wednesday November 29, 2023 6PM**

**This meeting was held in person at the Waterford Town Hall and online using Zoom**

1. Call to Order
  - a. Meeting called to order at 6:01 pm
  - b. Commissioners present: Greg Horeth, Bill McCormick, Alex Abendschein, Luke Francois, Dan Schultz, Scott Uhler and Grant Horn. Commissioner Francois left the meeting at 6:13 pm.
2. Review and act on meeting minutes
  - a. Cmr. Schultz motioned to approve the previous Monthly Board Meeting Minutes 10/25. Cmr. McCormick seconded. Motion carried 7-0.
3. Review and act on Claims-since last meeting
  - a. Cmr. Horn motioned to approve the claims as submitted. Cmr. Uhler seconded. Motion carried 7-0.
4. Correspondence
5. Reports
  - a. Commission
    - i. Chairman's - Report attached
    - ii. Aquatic Plant Management - Report attached
      1. Possible new Off-Loading Location
    - iii. Treasurer's Report – Report attached
      1. Work to present info for 2024 County Tax Role
      2. **Cmr. Horeth motioned to renew QuickBooks Online for \$915 per year. Cmr. Abendschein seconded. Motion approved 6-0.**
    - iv. Information and Education – Report attached
      1. I&E will work with the APM chair to develop a Q&A to address FAQ's on weed harvesting. They are aiming to have this complete by March 1.
    - v. Legislative – Report attached
    - vi. Special Projects – Report attached
      1. Waukesha Diversion Update
        - a. Cmr. Schultz and Tom Mroczkowski working on documenting past and future water level and rainfall data in an effort to recognize any loss in water level since the Waukesha Diversion.
    - vii. Navigation Access/Hydraulic Management – Report attached
      1. ESR is prepared to move quickly should site X become available.
  - b. Approval of Commission Reports
    - i. Cmr. Abendschein motioned to approve commission reports. Cmr. McCormick seconded. Motion carried 7-0.
6. Community Regulatory Reports
  - a. Town of Waterford – Bill McCormick
    - i. The town will be selecting a new Police Chief to replace the retiring Chief
  - b. Village of Waterford – Carl Strasser
    - i. Fox River Citizens group has approached the Village Board to compel the Racine County Drainage District to maintain the water level status agreed upon.
    - ii. No new update on the Jefferson St. Marina.
  - c. Fox River Commission – Grant Horn
    - i. No recent meetings have met quorum and have been unable to conduct business.
    - ii. Cmr. Horn has offered to become the backup to the representative in our area.
    - iii. Next meeting is January 12.
  - d. C.A.U.S.E.
    - i. No representative present. No update.
7. Previous Business
  - a. Commissioners have updated their visions, goals and objectives.
8. New Business

- a. No December meeting. The new meeting schedule starts in January.
- 9. Public's opportunity to address the Board
  - a. No comments
- 10. Adjournment
  - a. Cmr. Schultz motioned to adjourn the meeting. Cmr. McCormick seconded. Motion carried 6-0.
  - b. Meeting adjourned at 7:21 pm.



## Waterford Waterway Management District Agenda

**Wednesday November 29, 2023 6PM**

**This meeting will be held in person at the Waterford Town Hall and online using  
Zoom**

1. Call to Order
2. Review and act on meeting minutes
  - a. Previous Monthly Board Meeting Minutes 10/25
3. Review and act on Claims-since last meeting
4. Correspondence
5. Reports
  - a. Commission
    - i. Chairman's
    - ii. Aquatic Plant Management
      1. Possible new Off-Loading Location
    - iii. Treasurer's Report
      1. Work to present info for 2024 County Tax Role
    - iv. Information and Education
    - v. Legislative
    - vi. Special Projects
      1. Waukesha Diversion Update
    - vii. Navigation Access/Hydraulic Management
  - b. Approval of Commission Reports
6. Community Regulatory Reports
  - a. Town of Waterford
  - b. Village of Waterford
  - c. Fox River Commission
  - d. C.A.U.S.E.
7. Previous Business
8. New Business
9. Public's opportunity to address the Board
10. Adjournment

Waterford WWMD is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/83232763786?pwd=M0RZcHNIN3NuSEwvVki3VUpvWlNlQ09>

Meeting ID: 832 3276 3786

Passcode: wwmd

Dial by your location

+1 929 205 6099 US (New York)

+1 312 626 6799 US (Chicago)

Meeting ID: 832 3276 3786

Passcode: 474730

Find your local number: <https://us06web.zoom.us/j/kcNPFfPhG>

# Waterford Waterway Management District

## Claims Report

All Dates

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT	OPEN BALANCE
Dan Meier (262) 751-1873					
11/02/2023	Bill		11/12/2023	2,300.00	2,300.00
<b>Total for Dan Meier</b>				<b>\$2,300.00</b>	<b>\$2,300.00</b>
Diana Anderson					
11/28/2023	Bill	101	12/08/2023	500.00	500.00
<b>Total for Diana Anderson</b>				<b>\$500.00</b>	<b>\$500.00</b>
<b>TOTAL</b>				<b>\$2,800.00</b>	<b>\$2,800.00</b>

# Waterford Waterway Management District

## Payments Made

October 26 - November 29, 2023

DATE	NUM	VENDOR	AMOUNT
Checking - CSB			
10/30/2023	7145	Hey and Associates, Inc.	-255.00
10/30/2023	7146	Diana Anderson	-500.00
10/30/2023	7147	Wisconsin Lake & Pond Resources LLC	-3,100.00
<b>Total for Checking - CSB</b>			<b>\$ -3,855.00</b>

# WWMD

## Chairman's Report

November 29th, 2023

- On-boarding of the PT Admin, Diana Anderson
  - On-going new responsibilities
- Working on new off-loading location on Riverside Road with private family who owns land across from the narrows
- Finalized paperwork for the last of the Small Cutter grant payments
  - Check was then received
- Working with Scott and Tom Mroczkowski on district legal representation
  - Development of RFP to be sent to qualified firms for consideration

***“Let's have a great beginning to the Holiday Season”***



**APM Chairmans Report**

**November 29, 2023**

**By: Bill McCormick**

**Potential Resident Launch Development Project:**

The WWMD is speaking with a riparian who has vacant land located in the narrows. We are speaking with the owner about the potential to install a launch that the WWMD would use for off-loading of weeds during the summer months.

Two potential contractors have been contacted to provide rough estimates for installing a 20' wide gravel launch going to the waters edge. Small scale dredging would also be needed to clear out cattails and dredge out muck to provide access for the barge for off-loading. One contactor is proposing the use of heavy-duty matts "swamp matts" that can be removed after use.

More information to follow as the committee is in the early phases of communication and information/cost gathering with this land owner.

# 11/29/2023 Treasurer's Report

Prepared on Tuesday, November 27, 2023

Submitted by Luke Francois

## Financial Reports

Attached are the following financial reports:

### Fiscal Year 2022

- Profit & Loss vs. Budget Statement
- Balance Sheet
- Profit & Loss by Month
- Profit & Loss Detail
- General Journal Entries

### Fiscal Year 2023

- Profit & Loss vs. Budget Statement – Fiscal Year to Date
- Balance Sheet – As of meeting date
- Profit & Loss by Month – Fiscal Year to Date
- Profit & Loss Detail – Fiscal Year to Date
- General Journal Entries – Fiscal Year to Date
- Bank Statements and Reconciliation Reports (October)

## Unfinished Business

### Banking

We have completed moving our signature cards from Margaret to myself for banking at Community State Bank (CSB). I now also have access to online banking.

### Insurance Renewals

All insurance has been renewed.

## New Business

### Vendor Documentation

As a reminder from last year, when a commissioner proposes to do business with a vendor, I'll be asking for the following items:

- Completed IRS Form W-9 – this form certifies their employer ID number and what type of business they are. It is required for us to be able to issue 1099s. Vendors seem to all have them readily available but if they don't have this form, they can download it from the IRS here: <https://www.irs.gov/pub/irs-pdf/fw9.pdf>
- Current Certificate of Insurance with the WWMD listed as Additionally Insured
- Any proposals, contracts, or agreements

If we work with an existing vendor, I will plan to ask for updated documentation in winter/spring before we start actively engagement with them.



### Special Charge

I have updated the Racine County tax system for our FY24 special charge. Our total property count is up by two from last year to 989. Since last year, we had two properties split into two.

### QuickBooks Online Renewal

QuickBooks is due to automatically renew on 1/15/23 for \$915 per year.

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*Motion to renew QuickBooks Online for \$915 per year.*

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# Waterford Waterway Management District

## Budget vs. Actuals: FY24 Budget - FY24 P&L

October 1 - November 29, 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
Grant Income		24,800.00	-24,800.00	
Other		6,000.00	-6,000.00	
Interest Income	259.18		259.18	
<b>Total Other</b>	<b>259.18</b>	<b>6,000.00</b>	<b>-5,740.82</b>	<b>4.32 %</b>
Special Charge Revenue		370,000.00	-370,000.00	
<b>Total Income</b>	<b>\$259.18</b>	<b>\$400,800.00</b>	<b>\$ -400,540.82</b>	<b>0.06 %</b>
<b>GROSS PROFIT</b>	<b>\$259.18</b>	<b>\$400,800.00</b>	<b>\$ -400,540.82</b>	<b>0.06 %</b>
<b>Expenses</b>				
Administrative	500.00		500.00	
Admin Insurance	346.58	3,500.00	-3,153.42	9.90 %
Education Registrations		100.00	-100.00	
Meetings		1,500.00	-1,500.00	
Office Supplies	83.95	1,000.00	-916.05	8.40 %
Postage & P.O. Box Fee		125.00	-125.00	
Professional Expense	500.00	25,000.00	-24,500.00	2.00 %
Public Safety		6,100.00	-6,100.00	
Storage & Misc		500.00	-500.00	
<b>Total Administrative</b>	<b>1,430.53</b>	<b>37,825.00</b>	<b>-36,394.47</b>	<b>3.78 %</b>
<b>Aquatic Plant</b>				
AIS Treatment		25,000.00	-25,000.00	
APM Contingency		10,000.00	-10,000.00	
APM Insurance	377.50	6,000.00	-5,622.50	6.29 %
Equipment Maint. & Upgrades		20,000.00	-20,000.00	
Fuel		16,800.00	-16,800.00	
Labor		92,160.00	-92,160.00	
Launch Improvements		20,000.00	-20,000.00	
Navigation Treatments		25,000.00	-25,000.00	
Permitting		5,000.00	-5,000.00	
Storage	2,300.00	3,500.00	-1,200.00	65.71 %
Towing		3,500.00	-3,500.00	
Truck Lease		7,000.00	-7,000.00	
Weed Offload Sites		5,000.00	-5,000.00	
<b>Total Aquatic Plant</b>	<b>2,677.50</b>	<b>238,960.00</b>	<b>-236,282.50</b>	<b>1.12 %</b>
Contingency		10,000.00	-10,000.00	
<b>Depreciation Expense</b>				
Aquarius HM-620 Harvester Depreciation	2,211.25	26,535.00	-24,323.75	8.33 %
Aquarius TR-34 Trailer Depreciation	204.16	2,449.92	-2,245.76	8.33 %
Inland Lakes ILH7-450 Harvester Depreciation	1,341.66	16,099.92	-14,758.26	8.33 %
Trailer Conveyor Depreciation	633.33	7,599.96	-6,966.63	8.33 %
Transfer Barge Depreciation	2,000.00	24,000.00	-22,000.00	8.33 %
<b>Total Depreciation Expense</b>	<b>6,390.40</b>	<b>76,684.80</b>	<b>-70,294.40</b>	<b>8.33 %</b>
<b>Dredging/ESR</b>				

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Engineering		45,000.00	-45,000.00	
Legal		7,000.00	-7,000.00	
Mailings & Administrative		2,300.00	-2,300.00	
Meeting Space Rental		1,000.00	-1,000.00	
<b>Total Dredging/ESR</b>		<b>55,300.00</b>	<b>-55,300.00</b>	
Finance				
Grant Solicitation		15,000.00	-15,000.00	
<b>Total Finance</b>		<b>15,000.00</b>	<b>-15,000.00</b>	
Marketing, Info & Education				
Communication Management		1,000.00	-1,000.00	
Community Events & Sponsorship		750.00	-750.00	
Printed Newsletters		3,500.00	-3,500.00	
Printing Services		1,000.00	-1,000.00	
Website Hosting/Email Services	504.00	2,000.00	-1,496.00	25.20 %
<b>Total Marketing, Info &amp; Education</b>	<b>504.00</b>	<b>8,250.00</b>	<b>-7,746.00</b>	<b>6.11 %</b>
Special Projects				
Contingency		10,000.00	-10,000.00	
Library Launch Pier		33,600.00	-33,600.00	
<b>Total Special Projects</b>		<b>43,600.00</b>	<b>-43,600.00</b>	
<b>Total Expenses</b>	<b>\$11,002.43</b>	<b>\$485,619.80</b>	<b>\$ -474,617.37</b>	<b>2.27 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -10,743.25</b>	<b>\$ -84,819.80</b>	<b>\$74,076.55</b>	<b>12.67 %</b>
<b>NET INCOME</b>	<b>\$ -10,743.25</b>	<b>\$ -84,819.80</b>	<b>\$74,076.55</b>	<b>12.67 %</b>

# Waterford Waterway Management District

## Balance Sheet

As of November 29, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Checking - CSB	54,937.44
Money Market - CSB	235,708.41
<b>Total Bank Accounts</b>	<b>\$290,645.85</b>
Other Current Assets	
Prepaid Expenses	0.00
Prepaid Inland Marine Insurance	3,228.50
Prepaid Liability Insurance	3,248.67
Prepaid Trailer Conv Insurance	924.00
Prepaid Workers Compensation	563.75
<b>Total Prepaid Expenses</b>	<b>7,964.92</b>
<b>Total Other Current Assets</b>	<b>\$7,964.92</b>
<b>Total Current Assets</b>	<b>\$298,610.77</b>
Fixed Assets	
Aquarius HM-620 Harvester	
Accum Depr - Aquarius HM-620 Harvester	-2,211.25
Asset - Aquarius HM-620 Harvester	265,350.00
<b>Total Aquarius HM-620 Harvester</b>	<b>263,138.75</b>
Aquarius TR-34 Trailer	24,500.00
Accum Depr - Aquarius TR-34 Trailer	-204.16
<b>Total Aquarius TR-34 Trailer</b>	<b>24,295.84</b>
Inland Lakes ILH7-450 Harvester	
Accum Depr - Inland Lakes ILH7-450 Harvester	-4,544.33
Asset - Inland Lakes ILH7-450 Harvester	160,999.99
<b>Total Inland Lakes ILH7-450 Harvester</b>	<b>156,455.66</b>
Trailer Conveyor	
Accum Depr - Trailer Conveyor	-18,999.90
Asset - Trailer Conveyor	38,000.00
<b>Total Trailer Conveyor</b>	<b>19,000.10</b>
Transfer Barge	
Accum Depr - Transfer Barge	-50,000.00
Asset - Transfer Barge	120,000.00
<b>Total Transfer Barge</b>	<b>70,000.00</b>
<b>Total Fixed Assets</b>	<b>\$532,890.35</b>
<b>TOTAL ASSETS</b>	<b>\$831,501.12</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts payable	2,800.00

	TOTAL
<b>Total Accounts Payable</b>	<b>\$2,800.00</b>
Other Current Liabilities	
Current portion of Transfer Barge financing	24,000.00
<b>Total Other Current Liabilities</b>	<b>\$24,000.00</b>
<b>Total Current Liabilities</b>	<b>\$26,800.00</b>
Long-Term Liabilities	
Long Term Portion of Transfer Barge Financing	48,000.00
<b>Total Long-Term Liabilities</b>	<b>\$48,000.00</b>
<b>Total Liabilities</b>	<b>\$74,800.00</b>
Equity	
Retained Earnings	767,444.37
Net Income	-10,743.25
<b>Total Equity</b>	<b>\$756,701.12</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$831,501.12</b>

# Waterford Waterway Management District

## Profit and Loss by Month October 2023 - September 2024

	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	MAY 2024	JUN 2024	JUL 2024	AUG 2024	SEP 2024	TOTAL
Income													
Other													\$0.00
Interest Income	259.18												\$259.18
<b>Total Other</b>	<b>259.18</b>												<b>\$259.18</b>
<b>Total Income</b>	<b>\$259.18</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$259.18</b>
GROSS PROFIT	<b>\$259.18</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$259.18</b>
Expenses													
Administrative		500.00											\$500.00
Admin Insurance	346.58	346.58	346.58	346.58	346.58	346.58	346.58	346.58	346.58	346.58	346.58	346.62	\$4,159.00
Office Supplies		83.95											\$83.95
Professional Expense	500.00												\$500.00
<b>Total Administrative</b>	<b>846.58</b>	<b>930.53</b>	<b>346.58</b>	<b>346.58</b>	<b>346.58</b>	<b>346.58</b>	<b>346.58</b>	<b>346.58</b>	<b>346.58</b>	<b>346.58</b>	<b>346.58</b>	<b>346.62</b>	<b>\$5,242.95</b>
Aquatic Plant													\$0.00
APM Insurance	377.50	377.50	377.50	377.50	377.50	377.50	377.50	377.50	377.50	377.50	377.50	377.50	\$4,530.00
Storage		2,300.00											\$2,300.00
<b>Total Aquatic Plant</b>	<b>377.50</b>	<b>2,677.50</b>	<b>377.50</b>	<b>377.50</b>	<b>377.50</b>	<b>377.50</b>	<b>377.50</b>	<b>377.50</b>	<b>377.50</b>	<b>377.50</b>	<b>377.50</b>	<b>377.50</b>	<b>\$6,830.00</b>
Depreciation Expense													\$0.00
Aquarius HM-620 Harvester Depreciation	2,211.25	2,211.25	2,211.25	2,211.25	2,211.25	2,211.25	2,211.25	2,211.25	2,211.25	2,211.25	2,211.25	2,211.25	\$26,535.00
Aquarius TR-34 Trailer Depreciation	204.16	204.16	204.16	204.16	204.16	204.16	204.16	204.16	204.16	204.16	204.16	204.16	\$2,449.92
Inland Lakes ILH7-450 Harvester Depreciation	1,341.66	1,341.66	1,341.66	1,341.66	1,341.66	1,341.66	1,341.66	1,341.66	1,341.66	1,341.66	1,341.66	1,341.66	\$16,099.92
Trailer Conveyor Depreciation	633.33	633.33	633.33	633.33	633.33	633.33	633.33	633.33	633.33	633.33	633.33	633.33	\$7,599.96
Transfer Barge Depreciation	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	\$24,000.00
<b>Total Depreciation Expense</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>6,390.40</b>	<b>\$76,684.80</b>
Marketing, Info & Education													\$0.00
Website Hosting/Email Services	504.00												\$504.00
<b>Total Marketing, Info &amp; Education</b>	<b>504.00</b>												<b>\$504.00</b>
<b>Total Expenses</b>	<b>\$8,118.48</b>	<b>\$9,998.43</b>	<b>\$7,114.48</b>	<b>\$7,114.48</b>	<b>\$7,114.48</b>	<b>\$7,114.48</b>	<b>\$7,114.48</b>	<b>\$7,114.48</b>	<b>\$7,114.48</b>	<b>\$7,114.48</b>	<b>\$7,114.48</b>	<b>\$7,114.52</b>	<b>\$89,261.75</b>
NET OPERATING INCOME	<b>\$ -7,859.30</b>	<b>\$ -9,998.43</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.52</b>	<b>\$ -89,002.57</b>
NET INCOME	<b>\$ -7,859.30</b>	<b>\$ -9,998.43</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.48</b>	<b>\$ -7,114.52</b>	<b>\$ -89,002.57</b>

# Waterford Waterway Management District

## Profit and Loss Detail

October 1 - November 29, 2023

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Ordinary Income/Expenses								
Income								
Other								
Interest Income								
10/31/2023	Deposit	INTEREST				Money Market - CSB	241.73	241.73
10/31/2023	Deposit	INTEREST				Checking - CSB	17.45	259.18
<b>Total for Interest Income</b>							<b>\$259.18</b>	
<b>Total for Other</b>							<b>\$259.18</b>	
<b>Total for Income</b>							<b>\$259.18</b>	
Expenses								
Administrative								
11/28/2023	Bill	101	Diana Anderson		admin work November	Accounts payable	500.00	500.00
<b>Total for Administrative</b>							<b>\$500.00</b>	
Admin Insurance								
10/31/2023	Journal Entry	FY24-01			Monthly Liability Insurance Expense	-Split-	295.33	295.33
10/31/2023	Journal Entry	FY24-01			Monthly Workers Compensation Expense	-Split-	51.25	346.58
<b>Total for Admin Insurance</b>							<b>\$346.58</b>	
Office Supplies								
11/02/2023	Expense		EaseUS		EaseUS PDF Editor	Checking - CSB	83.95	83.95
<b>Total for Office Supplies</b>							<b>\$83.95</b>	
Professional Expense								
10/23/2023	Bill	100	Diana Anderson		Monthly administrator expense	Accounts payable	500.00	500.00
<b>Total for Professional Expense</b>							<b>\$500.00</b>	
<b>Total for Administrative with sub-accounts</b>							<b>\$1,430.53</b>	
Aquatic Plant								
APM Insurance								
10/31/2023	Journal Entry	FY24-01			Monthly Inland Marine Insurance Expense	-Split-	293.50	293.50
10/31/2023	Journal Entry	FY24-01			Monthly Trailer Conveyor Insurance Expense	-Split-	84.00	377.50
<b>Total for APM Insurance</b>							<b>\$377.50</b>	
Storage								
11/02/2023	Bill		Dan Meier		Harvester storage	Accounts payable	2,300.00	2,300.00
<b>Total for Storage</b>							<b>\$2,300.00</b>	
<b>Total for Aquatic Plant</b>							<b>\$2,677.50</b>	
Depreciation Expense								
Aquarius HM-620 Harvester Depreciation								
10/31/2023	Journal Entry	FY24-01			Monthly Aquarius HM-520 Harvester Depreciation Expense	-Split-	2,211.25	2,211.25
<b>Total for Aquarius HM-620 Harvester Depreciation</b>							<b>\$2,211.25</b>	
Aquarius TR-34 Trailer Depreciation								
10/31/2023	Journal Entry	FY24-01			Monthly Aquarius TM-34 Trailer Depreciation Expense	-Split-	204.16	204.16
<b>Total for Aquarius TR-34 Trailer Depreciation</b>							<b>\$204.16</b>	
Inland Lakes ILH7-450 Harvester Depreciation								
10/31/2023	Journal Entry	FY24-01			Monthly Inland Lakes ILH7-450 Harvester Depreciation Expense	-Split-	1,341.66	1,341.66
<b>Total for Inland Lakes ILH7-450 Harvester Depreciation</b>							<b>\$1,341.66</b>	
Trailer Conveyor Depreciation								
10/31/2023	Journal Entry	FY24-01			Monthly Trailer Conveyor Depreciation Expense	-Split-	633.33	633.33
<b>Total for Trailer Conveyor Depreciation</b>							<b>\$633.33</b>	
Transfer Barge Depreciation								
10/31/2023	Journal Entry	FY24-01			Monthly Transfer Barge Depreciation Expense	-Split-	2,000.00	2,000.00

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>Total for Transfer Barge Depreciation</b>							<b>\$2,000.00</b>	
<b>Total for Depreciation Expense</b>							<b>\$6,390.40</b>	
Marketing, Info & Education								
Website Hosting/Email Services								
10/18/2023	Bill	c913cfaa-3765-4562-a	Microsoft		Microsoft 365 annual renewal	Accounts payable	504.00	504.00
<b>Total for Website Hosting/Email Services</b>							<b>\$504.00</b>	
<b>Total for Marketing, Info &amp; Education</b>							<b>\$504.00</b>	
<b>Total for Expenses</b>							<b>\$11,002.43</b>	
<b>Net Income</b>							<b>\$ -</b>	
							<b>10,743.25</b>	



# Waterford Waterway Management District

## General Journal

October 1 - November 29, 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	DEBIT	CREDIT
10/31/2023	Journal Entry	FY24-01		Monthly Liability Insurance Expense	Administrative:Admin Insurance	\$295.33	
				Monthly Liability Insurance Expense	Prepaid Expenses:Prepaid Liability Insurance		\$295.33
				Monthly Workers Compensation Expense	Administrative:Admin Insurance	\$51.25	
				Monthly Workers Compensation Expense	Prepaid Expenses:Prepaid Workers Compensation		\$51.25
				Monthly Inland Marine Insurance Expense	Aquatic Plant:APM Insurance	\$293.50	
				Monthly Inland Marine Insurance Expense	Prepaid Expenses:Prepaid Inland Marine Insurance		\$293.50
				Monthly Trailer Conveyor Insurance Expense	Aquatic Plant:APM Insurance	\$84.00	
				Monthly Trailer Conveyor Insurance Expense	Prepaid Expenses:Prepaid Trailer Conv Insurance		\$84.00
				Monthly Trailer Conveyor Depreciation Expense	Depreciation Expense:Trailer Conveyor Depreciation	\$633.33	
				Monthly Trailer Conveyor Depreciation Expense	Trailer Conveyor:Accum Depr - Trailer Conveyor		\$633.33
				Monthly Transfer Barge Depreciation Expense	Depreciation Expense:Transfer Barge Depreciation	\$2,000.00	
				Monthly Transfer Barge Depreciation Expense	Transfer Barge:Accum Depr - Transfer Barge		\$2,000.00
				Monthly Inland Lakes ILH7-450 Harvester Depreciation Expense	Depreciation Expense:Inland Lakes ILH7-450 Harvester Depreciation	\$1,341.66	
				Monthly Inland Lakes ILH7-450 Harvester Depreciation Expense	Inland Lakes ILH7-450 Harvester:Accum Depr - Inland Lakes ILH7-450 Harvester		\$1,341.66
				Monthly Aquarius HM-520 Harvester Depreciation Expense	Depreciation Expense:Aquarius HM-620 Harvester Depreciation	\$2,211.25	
				Monthly Aquarius HM-520 Harvester Depreciation Expense	Aquarius HM-620 Harvester:Accum Depr - Aquarius HM-620 Harvester		\$2,211.25
				Monthly Aquarius TM-34 Trailer Depreciation Expense	Depreciation Expense:Aquarius TR-34 Trailer Depreciation	\$204.16	
				Monthly Aquarius TM-34 Trailer Depreciation Expense	Aquarius TR-34 Trailer:Accum Depr - Aquarius TR-34 Trailer		\$204.16
						<b>\$7,114.48</b>	<b>\$7,114.48</b>
<b>TOTAL</b>						<b>\$7,114.48</b>	<b>\$7,114.48</b>



1500 Main Street, Union Grove, WI 53182

RETURN SERVICE REQUESTED

WATERFORD WATERWAY  
MANAGEMENT DISTRICT  
415 N MILWAUKEE ST  
WATERFORD WI 53185-4434

# Statement Ending 10/31/2023

WATERFORD WATERWAY

Page 1 of 4

Account Number [REDACTED]

## Managing Your Accounts

- MAIN OFFICE COMMUNITY STATE BANK
- MAILING ADDRESS 1500 MAIN ST UNION GROVE, WI 53182
- ONLINE CSB.BANK
- CUSTOMER SUPPORT 262.878.3763

**New Realtime Alerts Have Arrived!**

SECURITY BALANCE TRANSACTION TRANSFER ATM

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## Summary of Accounts



Managing your accounts has never been easier. You can open a new account, make changes to your existing accounts, pay bills, sign up for account alerts, and manage your account using CSB Online Banking.



Visit us online: **CSB.bank** or scan the mobile code using your smartphone.

Account Type	Account Number	Ending Balance
MUNI CKING W/INT	[REDACTED]	\$23,441.73



**MUNI CKING W/IN**

**Account Summary**

Date	Description	Amount
09/30/2023	<b>Beginning Balance</b>	<b>\$33,988.48</b>
	3 Credit(s) This Period	\$167,017.45
	9 Debit(s) This Period	\$177,564.20
10/31/2023	<b>Ending Balance</b>	<b>\$23,441.73</b>

**Interest Summary**

Description	Amount
Interest Earned From 09/30/2023 Through 10/31/2023	
Annual Percentage Yield Earned	0.20%
Interest Days	32
Interest Earned	\$17.45
Interest Paid This Period	\$17.45
Interest Paid Year-to-Date	\$56.40
Average Ledger Balance	\$99,516.08

**Account Activity**

Post Date	Description	Debits	Credits	Balance
09/30/2023	<b>Beginning Balance</b>			<b>\$33,988.48</b>
10/02/2023	118445302 10/02 18:44 ECORP TRANSFER FROM 1154226488		\$165,000.00	\$198,988.48
10/02/2023	CHECK # 997138	\$651.08		\$198,337.40
10/02/2023	CHECK # 997135	\$782.50		\$197,554.90
10/02/2023	CHECK # 997136	\$795.00		\$196,759.90
10/03/2023	CHECK # 997141	\$8,074.00		\$188,685.90
10/03/2023	CHECK # 997140	\$8,800.00		\$179,885.90
10/11/2023	CHECK # 997139	\$1,776.00		\$178,109.90
10/12/2023	CHECK # 997137	\$11,215.62		\$166,894.28
10/13/2023	CHECK # 997143	\$545.00		\$166,349.28
10/18/2023	CHECK # 997142	\$144,925.00		\$21,424.28
10/30/2023	Transfer for October Claims		\$2,000.00	\$23,424.28
10/31/2023	INTEREST		\$17.45	\$23,441.73
10/31/2023	<b>Ending Balance</b>			<b>\$23,441.73</b>

**Checks Cleared**

Check #	Date	Amount	Check #	Date	Amount	Check #	Date	Amount
997135	10/02/2023	\$782.50	997138	10/02/2023	\$651.08	997141	10/03/2023	\$8,074.00
997136	10/02/2023	\$795.00	997139	10/11/2023	\$1,776.00	997142	10/18/2023	\$144,925.00
997137	10/12/2023	\$11,215.62	997140	10/03/2023	\$8,800.00	997143	10/13/2023	\$545.00

\* Indicates skipped check number

**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
10/02/2023	\$196,759.90	10/12/2023	\$166,894.28	10/30/2023	\$23,424.28
10/03/2023	\$179,885.90	10/13/2023	\$166,349.28	10/31/2023	\$23,441.73
10/11/2023	\$178,109.90	10/18/2023	\$21,424.28		

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
<b>Total Overdraft Fees</b>	\$0.00	\$0.00
<b>Total Returned Item Fees</b>	\$0.00	\$0.00

## Waterford Waterway Management District

## Checking - CSB, Period Ending 10/31/2023

## RECONCILIATION REPORT

Reconciled on: 11/12/2023

Reconciled by: Diana Anderson

Any changes made to transactions after this date aren't included in this report.

## Summary

USD

Statement beginning balance.....	33,988.48
Interest earned.....	17.45
Checks and payments cleared (9).....	-177,564.20
Deposits and other credits cleared (2).....	167,000.00
Statement ending balance.....	<u>23,441.73</u>

Uncleared transactions as of 10/31/2023.....	-22,087.00
Register balance as of 10/31/2023.....	1,354.73
Cleared transactions after 10/31/2023.....	0.00
Uncleared transactions after 10/31/2023.....	-83.95
Register balance as of 11/12/2023.....	1,270.78

## Details

## Checks and payments cleared (9)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/23/2023	Bill Payment	7135	Hey and Associates, Inc.	-782.50
09/23/2023	Bill Payment	7136	PJ's Trucking LLC	-795.00
09/23/2023	Bill Payment	7137	Aquarius Systems	-11,215.62
09/23/2023	Bill Payment	7138	Southern Lakes Newspapers, ...	-651.08
09/23/2023	Bill Payment	7139	J.S. Printing	-1,776.00
09/23/2023	Bill Payment	7140	Eagle Lake Management District	-8,800.00
09/23/2023	Bill Payment	7141	The Horton Group	-8,074.00
10/02/2023	Bill Payment	7142	Aquarius Systems	-144,925.00
10/02/2023	Bill Payment	7143	PJ's Trucking LLC	-545.00

<b>Total</b>	<b>-177,564.20</b>
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## Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/01/2023	Transfer			165,000.00
10/30/2023	Transfer			2,000.00

<b>Total</b>	<b>167,000.00</b>
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## Additional Information

## Uncleared checks and payments as of 10/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/02/2023	Bill Payment	7144	Midwest Irrigation	-17,728.00
10/18/2023	Bill Payment	Debit card	Microsoft	-504.00
10/30/2023	Bill Payment	7147	Wisconsin Lake & Pond Reso...	-3,100.00
10/30/2023	Bill Payment	7145	Hey and Associates, Inc.	-255.00
10/30/2023	Bill Payment	7146	Diana Anderson	-500.00

<b>Total</b>	<b>-22,087.00</b>
--------------	-------------------

## Uncleared checks and payments after 10/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/02/2023	Expense		EaseUS	-83.95

<b>Total</b>	<b>-83.95</b>
--------------	---------------



1500 Main Street, Union Grove, WI 53182

RETURN SERVICE REQUESTED

WATERFORD WATERWAY  
MANAGEMENT DISTRICT  
415 N MILWAUKEE ST  
WATERFORD WI 53185-4434

# Statement Ending 10/31/2023

WATERFORD WATERWAY

Page 1 of 4

Account Number [REDACTED]

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SECURITY

BALANCE

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Account Type	Account Number	Ending Balance
MUNICIPAL MMIA	[REDACTED]	\$164,958.41



**MUNICIPAL MMIA**

**Account Summary**

Date	Description	Amount
09/30/2023	<b>Beginning Balance</b>	<b>\$331,716.68</b>
	1 Credit(s) This Period	\$241.73
	2 Debit(s) This Period	\$167,000.00
10/31/2023	<b>Ending Balance</b>	<b>\$164,958.41</b>

**Interest Summary**

Description	Amount
Interest Earned From 09/30/2023 Through 10/31/2023	
Annual Percentage Yield Earned	1.57%
Interest Days	32
Interest Earned	\$241.73
Interest Paid This Period	\$241.73
Interest Paid Year-to-Date	\$9,652.95
Average Ledger Balance	\$176,904.18

**Account Activity**

Post Date	Description	Debits	Credits	Balance
09/30/2023	<b>Beginning Balance</b>			<b>\$331,716.68</b>
10/02/2023	118445302 10/02 18:44 ECORP TRANSFER TO 1154226517	\$165,000.00		\$166,716.68
10/30/2023	Transfer for October Claims	\$2,000.00		\$164,716.68
10/31/2023	INTEREST		\$241.73	\$164,958.41
10/31/2023	<b>Ending Balance</b>			<b>\$164,958.41</b>

**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
10/02/2023	\$166,716.68	10/30/2023	\$164,716.68	10/31/2023	\$164,958.41

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
<b>Total Overdraft Fees</b>	\$0.00	\$0.00
<b>Total Returned Item Fees</b>	\$0.00	\$0.00

Waterford Waterway Management District  
**Money Market - CSB, Period Ending 10/31/2023**

**RECONCILIATION REPORT**

Reconciled on: 11/12/2023

Reconciled by: Diana Anderson

Any changes made to transactions after this date aren't included in this report.

**Summary**

USD

Statement beginning balance.....	331,716.68
Interest earned.....	241.73
Checks and payments cleared (2).....	-167,000.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>164,958.41</u>

Register balance as of 10/31/2023.....	164,958.41
Cleared transactions after 10/31/2023.....	0.00
Uncleared transactions after 10/31/2023.....	70,750.00
Register balance as of 11/12/2023.....	235,708.41

**Details**

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/01/2023	Transfer			-165,000.00
10/30/2023	Transfer			-2,000.00
<b>Total</b>				<b>-167,000.00</b>

**Additional Information**

Uncleared deposits and other credits after 10/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/05/2023	Deposit			70,750.00
<b>Total</b>				<b>70,750.00</b>



## **Waterford Waterway Management District**

### **Information and Education Committee**

11.24.2023

**Chairperson:** Alex Abendschein

**Committee Members:** Megan Dickenson-Corey, Maureen Vander Sanden, and Patty Schilz

**Riparian Owner Communication:** All communication to riparian owners was in conjunction with the annual meeting and any follow-up post meeting.

**Website:** Constant Contact notified us that they will no longer be supporting websites. As a result, our website is now being “hosted” by web.com. Our web team is working to make this transition as seamless as possible. We have seen no interruption to the website being active since the transition. We are working to identify and make changes that need to be made and train our team to manage the system. This will take some time, but as of right now all information is current and reflects all the information from the annual meeting.

The website has the recording for the annual meeting so riparians can watch. We also have the approved budget for fiscal year 23-24 posted.

The committee will also be exploring the cost changes with web.com and have a more detailed report in the months to come.

This has not impacted our email communication system which is still managed by Constant Contact.

#### **Constant Contact Engagement:**

*Current # of Email Subscribers: 617*

*Website (past 30 days): 229 Unique Visitors*

*Facebook Engagement (past 30 days): Reach 178*



## SPECIAL PROJECTS COMMITTEE

December 2023

The Committee has completed a draft RFP for legal counsel. We are now working with Chairman Horeth and special projects committee member Tom Mroczkowski to identify a list of potentially qualified firms in Racine and our immediately adjoining counties, by obtaining information from the varying Lake protection or rehabilitation districts in those counties. We have a number of possible firms now. Upon completion of our survey of area Lake protection or rehabilitation districts, we can complete the list and issue the RFP. We would propose to then review the responses from firms and determine which to initially interview to further identify their possible qualifications to represent the WWMD.

## November ESR Report

The ESR committee has continued searching for individual sites for temporary disposal of sediment. While there have been some small wins, we are well short of finding enough sites to handle 50,000 CY per year. Most sites that are agreeable are able to handle approximately 1000 CY.

There has been progress on site X with regards to the real estate closing process, however a firm date is still not set. Greg Horeth has been communicating through the appropriate channels and the committee thanks him for his efforts.

We are hoping that January will provide a flurry of activity and work for this committee to do with the potential real estate closing of site X. When that happens, the chair will be asking for approval to proceed with the Sobieski engineering. Engineering for site X should come at a significantly reduced cost as the methods will likely be similar to Sobieski and the DNR hurdles should be reduced.

Grant Horn

Commissioner

Waterford Waterway Management District